

Continuous Coach Development



What is Continuous Coach Development (CCD)?

What is CCD?

CCD will enable all coaches at Level 1 and Level 2 of the Coach Education Pathway to ensure the validity of their coach education certificate award* is maintained. The Scottish FA will support the ongoing development of our coaches through our CCD programme.

Why is CCD important?

In most industries, the completion of continuous professional development is important because it ensures that you continue to be competent in your field of study/ work. In our case, in football, the completion of attendance at CCD events and further relevant coach education courses is an ongoing process and will therefore enhance the competence of our coaches, as well as their own career in coaching. This will help ensure that all coaches maintain, or even improve, the knowledge and skills required to deliver the best possible professional service to your players. Completing CCD will therefore mean that you (the coach) and your knowledge stay up to date, and abreast with current trends within the game.

When does CCD take affect?

Prior to 2018

All certificated courses completed prior to 31st December 2017 are valid for a four-year period.

In order to implement CCD appropriately, those who hold courses currently marked with a 1st January 2018 (01/01/2018) expiry date, will be given until 31st December 2018 to complete appropriate CCD and keep their course valid.

2018 onwards

As of 1st January 2018, all Scottish FA certificated courses carry a three-year validity period.

What happens on completion of CCD?

On completion of the CCD requirements outlined in this document, your Scottish FA Coach Education Award validity will be extended for a further three (3) years.



* Award = any Scottish FA coach education certificate/licence/course at Level 1 or Level 2 on the coach education pathway.

What is CCD?

What courses require CCD in order to keep them valid?

	CHILDREN'S PATHWAY	MAIN (YOUTH/ADULT) PATHWAY
	Physical Preparation Children	Physical Preparation Youth/ Adult
Level 2	Children's Award	C Licence
Level 1.3	Coaching in the Game	
Level 1.2	Coaching Young Footballers	Coaching Footballers 13+
Level 1.1	Early Touches	Development Activities

FUTSAL PATHWAY
Futsal Award
Coaching Futsal
Introduction to Futsal

SPECIALIST COURSES
Early Years
Coaching Para-Footballers
Scouting Certificate

GOALKEEPING PATHWAY
Goalkeeping Level 3
Goalkeeping Level 2
Goalkeeping Level 1



CCD Requirements



CCD Requirements

SPECIALIST AWARDS

Courses: Early Years | Coaching Footballers with a Disability
Scouting Certificate | Creating a Performance Environment

On completion of a Scottish FA Specialist Award, you must attend at least one CCD accredited event or complete the next level of the coach education pathway within three years.

On completion of a Goalkeeping Level 3 Award, you must attend at least one CCD accredited event or attend a UEFA 'B' Licence course with three years

GOALKEEPING LEVEL 3

GOALKEEPING LEVEL 2

On completion of a Goalkeeping Level 2 Award, you must attend at least one CCD accredited event or attend a Goalkeeping Level 3 Award course within three years

On completion of a Goalkeeping Level 1 Award, you must complete a Goalkeeping Level 2 course within three years

GOALKEEPING LEVEL 1



What contributes towards CCD accreditation?

The following Scottish FA courses, events or coach education workshops will count towards CCD accreditation and therefore contribute to maintaining your Scottish FA Coach Education Award:

- Player Pathway Workshops
- Referee Awareness course
- Para Inclusive Awareness course
- Positive Coaching Scotland (pre-2018) / PCS Plus (2018 onwards) workshops
- CCD Regional Workshops**
- Physical Preparation*
- Introduction to Futsal or Coaching Futsal course*
- Early Years course*
- Coaching Footballers with Disabilities (pre-2018) / Coaching Para Footballers (2018 onwards)*
- Continuous Professional Development (CPD) Events

* These courses are also subject to CCD accreditation and revalidation, so must be maintained in their own right.

** These workshops are organised by the Scottish FA Regional Teams. Geographical availability will be taken into account when planning and delivering these coach development opportunities. Please contact your Regional office for further information.

Please note that 'Children's Wellbeing in Scottish Football' is not included as a course that will trigger your CCD accreditation. This must be completed in its own right, and kept valid every 3 years.

First Aid courses cannot be used for CCD accreditation. Please check with your league/ affiliated national association as completion of First Aid courses may be mandatory.



What do I do next?

What do I need to do if my records show that my awards expire in 2018?

Level 1.1 (Main/Children's Pathway) or Goalkeeping Level 1 Introduction or Futsal Awards

If you have a Scottish FA Level 1.1 (Development Activities/ Early Touches) award or Goalkeeping Level 1 or Introduction to Futsal award that is due to expire in 2018, you must complete the next level of Scottish FA Coach Education course (i.e. Coaching Footballers 13+/ Coaching Young Footballers) or Goalkeeping Level 2 or Coaching Futsal award on the corresponding pathway by end 2018.

Level 1.2 (Main/Children's Pathway) or Goalkeeping Level 2 or Coaching Futsal Awards

If you have a Scottish FA Level 1.2 (Coaching Footballers 13+/ Coaching Young Footballers) award or Goalkeeping Level 2 or Coaching Futsal award that is due to expire in 2018, you must attend at least one CCD event during 2018 as a minimum.

You may prefer to continue up the coach education pathway by attending a Scottish FA Level 1.3 award (Coaching in the Game) or Goalkeeping Level 3 or Futsal Award on the corresponding coach education pathway by end 2018.

Level 1.3 (Main/Children's Pathway) or Futsal Award

If you have a Scottish FA Level 1.3 (Coaching in the Game) or Futsal Award that is due to expire in 2018, you must attend at least one CCD event during 2018 as a minimum.

You may prefer to continue up the corresponding coach education pathway by attending a Level 2 award i.e. Scottish FA 'C' Licence (Main Pathway) or Children's Award (Children's Pathway). In the case of the Futsal Pathway, the next progression is the UEFA B Futsal Licence.

Level 2 (Main/Children's Pathway) Awards or Goalkeeping Level 3 Award

If you have a Scottish FA Level 2 (C Licence or Children's Award) award or Goalkeeping Level 3 Award that is due to expire in 2018, you must attend at least one CCD event during 2018 as a minimum.

You may prefer to continue up the corresponding coach education pathway by attending a Level 3 licence course (UEFA B Licence or Advanced Children's Licence). In the case of the Goalkeeping coach education pathway, the next step would be the UEFA 'B' Licence.

On completion of the above noted CCD requirements, your Scottish FA Coach Education Award will be valid for a further three years.



Frequently Asked Questions (FAQs)



Frequently Asked Questions

When does CCD take affect?

As of 1st January 2018, all Scottish FA certificated courses carry a 3-year validity period. All courses completed prior to 31st Dec 2017 are valid for a 4-year period.

How do I enrol for CCD?

On completion of a Scottish FA Coach Education course, you will be automatically enrolled onto the CCD programme.

What is expected of me (to maintain the validity of my coach education awards)?

To maintain the validity of your Scottish FA Coach Education Level 1.1 award(s) you will have to progress up the pathway, and complete the corresponding Level 1.2 course, within three years as follows:

- Early Touches: progress to Coaching Young Footballers
- Development Activities: progress to Coaching Footballers 13+
- Introduction to Futsal: progress to Coaching Futsal
- Goalkeeping Level 1 (GK Certificate): progress to Goalkeeping Level 2 (GK Intermediate Certificate)

Once you have completed a Level 1.2, 1.3 or Level 2 course, you will be able to maintain this award by attending at least one CCD registered event every three years, or progressing up to the next level of course on the coach education pathway. Similarly once you have completed a Goalkeeping Level 2 or Goalkeeping Level 3, you will be able to maintain these awards by attending at least one CCD registered event three years, or progressing up to the next level of course on the coach education pathway.

What happens if I don't attend any further coach education courses or CCD events, or my validity period elapses?

Should you fail to progress with the next level of course on the coach education pathway (i.e. Level 1.1, Goalkeeping Level 1 award holders), or maintain CCD (i.e. Level 1.2 or 1.3 or Goalkeeping Level 2 or 3 award holders), your award will become invalid. As a result, you will need to complete the course in full course once more.

Conversely, on completion of the above noted CCD requirements, your Scottish FA Coach Education Award will be valid for a further three years.



Frequently Asked Questions

If I am at Level 1.1 do I need to move up the pathway?

Your Level 1.1 or Goalkeeping Level 1 Award will be valid for three years. Thereafter, you must complete a Level 1.2 or Goalkeeping Level 2 Award to maintain the validity of your award. Once you reach Level 1.2 or Goalkeeping Level 2 you can then keep the award valid by attending CCD accredited events or progressing up the pathway further.

What's in it for me?

Football is continually evolving so by regularly updating qualifications and attending CCD courses, you continue to learn and develop, in order to provide the best possible experience to your players. CCD keeps you up to date with current practice and trends. It also allows you, being a coach, to be reflective and strive to improve your skill set.

What events can I attend once I am at Level 1.2; 1.3 or Level 2?

We have six regional offices throughout Scotland that regularly deliver Regional In-Service Workshops, PCS Plus Workshops, Player Pathway Courses, Referee Awareness Courses, etc. All of these count towards maintaining your coach education award. You may also choose to progress up the coach education pathway, by taking the next level of award on the appropriate pathway.

Can I go to more than one event during the three year period?

Yes, you are welcome to attend as many events as you wish during the period.

When do I apply for a new Scottish FA Coaching Card; after I have attended the relevant CCD or when my expiry date is due?

You can apply when your card expires, or is about to expire, if you need one. You will also be able to print off your own record by logging into your account on the Scottish FA Live System: scottishfalive.co.uk/scottishfa

For further queries should you require a new coaching card, please email coaching@scottishfa.co.uk

Will it cost me to get a new card?

There will be a charge to cover administration and postage costs which is currently set at £10 plus VAT (£12 total) (as of 01/01/2018).

What can I do if my Level 1.1 is from 5 years ago?

If your qualification is more than 5 years old, and you haven't attended any CCD events since, then you would have to complete that course in full once again.



Frequently Asked Questions

How is the validity period of my awards worked out?

All Scottish FA Coach Education awards carry a validity period of three full calendar years, until no later than 31 December three years after completion (e.g. a course completed on 1st February 2017 would be valid until 31st December 2020; similarly a course completed date on 1st December 2017 would be valid until 31st December 2020).

How do I find out when my awards are valid until, and what awards I hold?

You will be able to view your full record by logging into your account on the Scottish FA Live System: www.scottishfalive.co.uk/scottishfa

Who is responsible for ensuring that my records are up to date?

Your personal details and coach education records are held on our Scottish FA Live system. Please log into your own account at www.scottishfalive.co.uk/scottishfa and ensure that all your records are accurate and up to date. If you do notice any discrepancies, please let us know by emailing coaching@scottishfa.co.uk

What is CPD and how does it differ from CCD?

CPD stand for 'Continuous Professional Development' and is different to CCD in that CPD is for those coaches who hold UEFA Licence diplomas. The principles of CPD are the same as that of CCD. However, whilst licence awards are also valid for three years, coaches at that level must complete a minimum of 15 hours of accredited CPD education every three years as a minimum.

Any further queries or questions?

Please feel free to email us at coaching@scottishfa.co.uk or contact us through your Regional Office.

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